



ESSEX CONSERVATION COMMISSION

Minutes for the Meeting of October 1, 2013

Commissioners:

Wallace Bruce, Chairman
Robert Brophy
Elisabeth Frye
Ted Marshall

James Richardson
Shirley Singleton
Samantha Stevens

Staff:

Deborah Cunningham
Administrative Clerk

William Decie, Agent

The Commission opened a Public meeting on a Request for Determination of Applicability filed by the Board of Selectmen for the Town of Essex to provide site and basement waterproofing by collecting all rain water through downspouts and rain leader and through the installation of an interior perimeter drain at 30 Martin Street. The Town's representative presented the plan to the Commission. She explained that the Town was preparing the basement for archival storage. The Commission had a few questions regarding run off from the roof, but were advised that the system would be able to handle any run off. There being no comments from the public, on a motion made and duly seconded, the Commission voted unanimously to close the public meeting. The Commission discussed the issuance of the Determination. On a motion made and duly seconded, the Commission voted unanimously to issue a negative Determination.

The Agent discussed a report that had been received from DEP regarding possible violations at 156 Main Street. He advised that there appeared to be only one issue which he felt that should be addressed. The Commission determined that it would be best to request the owners of the property to attend the next meeting in order to discuss the situation and any remedies which might be undertaken to address the possible violations. The Clerk was instructed to issue a letter to attend the next meeting.

The Agent gave a report of his activities including but not limited to site visits, building permit application reviews and work with the Clerk to familiarize himself with the Commission's computer and filing set up.

The Chairman presented the minutes from the meetings of August 20, 2013 and September 3, 2013 for approval. On a motion made and duly seconded, the Commission voted unanimously to accept the minutes of both meetings.

On a motion made and duly seconded, the meeting was adjourned.

Approved: Essex Conservation Commission

Prepared by: Deborah Cunningham, Administrative Clerk